

Name: _____ Date: _____

Department: _____

NAME OF BUSINESS:

Title: _____ Manager: _____

Signature: _____

HIPAA Training Test

INSTRUCTIONS: Circle one letter from each question. To successfully pass, 11 out of the 15 questions must be answered correctly. If you were not able to pass, this test can be taken again upon request but must be taken within the next 30 days. Test results will not be returned to you but you can request a copy of those questions answered incorrectly.

Training can be access through this training link which will NOT operate on Internet Explorer, **must use Google Chrome or FireFox**: <https://recordings.join.me/YCb74lwmaUaTK-JLothoDA>

HIPAA Training Questions:

1. You are considered a Covered Entity because:
 - A. You see individuals for healthcare services
 - B. You use one or all of the following electronic transmission: Patient billing; Verification of patient eligibility; and/or Verify claims status electronically**
 - C. You refer patients to specialty practices
2. HITECH protects the security part of HIPAA:
 - A. True**
 - B. False
3. Which of the following forms requires your Practice to protect:
 - A. Oral communication
 - B. Written form
 - C. Electronic form
 - D. All of the above**
4. HIPAA training is required annually:
 - A: True**
 - B: False
5. Organizations can be fined when an employee violates HIPAA but the individual employee cannot be fined?
 - A: True
 - B: False**
6. Which of the following is NOT PHI:
 - A: Individual's license
 - B: Individual's cell phone#
 - C: Individual's last name on the sign-in sheet**
 - D: D: Individual's before photos of their teeth
7. PHI and ePHI pertains to patient's health care information but not to their personal information such as where they live.

A: True

B: False

8. Which of the following is NOT a breach?
 - A. You recognize a patient's name and phone number on a daily schedule. You haven't seen the person in years so you call the number from the list, just to catch up.
 - B. A statement sent to the wrong patient and returned as undeliverable.
 - C. You print a patient's medical history for them to pick up later that day but it is not at the printer, so you print another.

9. Which of the following is an exception to a breach:
 - A. Patients upload their medical history through a secure portal.
 - B. Files disposed of in the trash bin.
 - C. You print a patient's medical history for them to pick up but do not get to the printer in time to pick it up and a staff member returns it to you.

10. Mobile devices are secured device for storing ePHI because they are automatically protected from all viruses and malware:
 - A. True
 - B. False

11. Password management is like a toothbrush: Choose a good one, don't share it with anyone, and change it occasionally.
 - A. True
 - B. False

12. Security reminders help keep staff on track of possible violations.
 - A. True
 - B. False

13. You collect patient information for the purpose of creating refunds, the type of information you receive would be known as:
 - A. Accounting disclosure
 - B. Minimum necessary
 - C. Limited data set

14. HIPAA TPO stands for
 - A. Time, Place, and Occasion
 - B. Third Party Only
 - C. Treatment, Payment, Health Care Operations

15. You get a phone call from a patient's family member who wants you to start sending the bills directly to them, what do you do?
 - A. Make the change as directed from the caller.
 - B. You inform the caller that you need written authorization prior to making the change.
 - C. Tell the caller you cannot help them because it would be a HIPAA violation.